

Our Lady of the Greenwood

Queen of the Holy Rosary

School Commission Meeting

February 4, 2015

Present: Joanne Soller , Barry TenBarge, Msgr. Svarczkopf, Andy Fitzgerald, Brian Heichelbech, Tony Cooper, , Kent Clady, Fran Reilly, Debbie Sissons, PTO rep Kim Bassler, Brandon Bowen, Linda Dickey

Absent: Ryan Benich, Jennifer Wheatley

Guests: Jan Sexton

Recommendations: Minutes January 2015 meeting were approved.

Administrative Reports:

A. Stewarship and development: Tony Cooper:

1. Catholic schools week open house- emails and phone calls made to every "non-school" family with children ages 3-13 inviting to open house. Many potential families attended open house
2. Celebrating catholic schools values event- we were awarded an additional \$10,000 for having the most donors to the Quality Education Scholarships. We will have approximately 20 students receiving QES this year. Amount will be raised to \$750 for families with the greatest need.
3. Financial aid forms due March 31

B. Principal report: Kent Clady:

1. Registration- numbers look strong. Calls and tours are ahead of last year
2. Bricks4Kidz- six week after school program for grades K-5. Developed by educators to promote STEM. One day a week after school for 6 weeks. \$75 per session. Hope to get 2 sessions in before school ends
3. Makers Fair- similar to a science fair project. Teams of 5th/6th and 7th/8th graders will compete. St Jude March 14 open to all south deanery students
4. ISTEP- begins March 2. The state has implemented some new rules. This is the last year for ISTEP
5. Reconciliation- adding one extra reconciliation per school year. Each grade will attend once per month, typically the second Wednesday of the month after mass

C. Pastor : Msgr Svarczkopf:

1. Liturgy Coordinator- The church has hired someone part time and will pay him a stipend to organize servers and other aspects of each mass. He is a former seminarian. Debbie Sissons can work with him initially on scheduling servers as she had started doing some of that- the training of servers has not yet started but hopefully will soon. Families are interested

D. Business Manager- Fran Reiley-

1. \$37,000 above budget- enrollment is higher than we budgeted for
2. Did ask families to switch from credit card payments to EBT. Many did and this has saved us a large amount of money on credit card fees.
3. Lilly will donate \$250 if employees volunteer 30 hours. Fran can verify that people have done so and can be the contact person for Lilly
4. Other companies will donate too- Linda will add a tab to school website with links for ways to help the school (Lilly, other companies, Marsh, Kroger, Target, Amazon, etc)

Committee Report:

1. PTO- Kim Bassler present- PTO did not meet in January Nothing to report
2. Parish council- Brian attended- discussed technology, fundraising for new carpet and a new roof by 2018

E. Old Business:

1. Electronic sign - have bids in from 3 companies

New Business:

1. update handbook- need to start looking at areas that are outdated or need to be updated. Do this at March meeting, sits for April, vote in May so done in time to get in next year's handbook
2. School commission voting- will happen in May. Need biographies on individuals interested in taking the place of the members whose terms are ending

Adjourned at 8:05 PM

Minutes taken by Joanne Soller, Secretary

Next meeting - March 4 (prayer- Debbie Sissons)

