

**Student Application  
OLG Washington DC Field Trip**

<b>Name</b>	
<b>Date of Birth</b>	
<b>Address</b>	
<b>City/State/Zip</b>	
<b>Home/Cell Phone</b>	
<b>Grade</b>	
<b>Homeroom</b>	

**Are you going to Washington DC? Yes \_\_\_ No \_\_\_**

**Are your parent/s planning on applying to be a chaperone? Yes \_\_\_ No \_\_\_**

**Applications for chaperones are sent home separately. They are chosen by Mr. Clady and Mr. Fleming. Chaperone costs will be posted in the Washington DC News. We hope to achieve an adult to child ratio of 1:7.**

**The total amount of the trip for each student will be posted in the Washington DC News. The total will be divided into four payments:**

**Remaining Payments Schedule: January 31, April 25, July 25.**

**There may be a late fee for outstanding accounts that exceed ten days past due.**

- If you checked that you are going on the Washington DC trip and your balance exceeds the initial registration fee, the Washington DC Treasurer will automatically deduct that amount from your account.
- If your account is less than the initial registration fee, you will need to send a check (made out to OLG Washington DC Field Trip) to make up the balance.
- By signing this document, students agree to follow the “Rules and Regulations for the OLG School Washington DC Field Trip.”
- By signing this document, student and parent agree that failure to comply with the “Rules and Regulations for the OLG School Washington DC Field Trip” may result in restrictions or being sent home at parents’ expense.
- Students must have signed copies of the medical form (which will be sent home later) plus copies of their insurance cards one month before departure.

If an individual cancellation is received 90 - 61 days before departure, the group will be charged 25% of the individual’s tour fee, in addition to the loss of any airline seat value and/or any non-refundable costs set forth by GTG (Grueninger Music Tours) the purpose of acquiring vendor services for the individual. If an individual cancellation is received 60 - 46 days before departure, the group will be charged 50% of the individual’s tour fee. If an individual cancellation is received 45-31 days before departure, the group will be charged 75% of the individual’s tour fee. There is no refund if an individual cancels within the last 30 days. The parent or guardian below assume the costs of all cancellation fees.

- By signing this document, you agree to all bus, airline, room and chaperone assignments made by Our Lady of the Greenwood School. Students are assigned to rooms on a blind draw. No requests other than for medical reasons will be honored.

**Due Date:** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
Student

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
Parent or Guardian